

Application Deadlines*
 May Graduation – Nov. 1
 Aug. Graduation – Mar. 1
 Dec. Graduation – June 1

Hampton University – The Graduate College

APPLICATION FOR ADMISSION TO CANDIDACY FOR DEGREE COMPLETION

Educational Leadership (EDU LDSHP)

Only fully complete forms will be processed when submitted before the application deadline.

I wish to apply for candidacy and graduation. I am applying at least 6 months (but no more than 1 year) prior to my expected graduation date, have met all admission requirements, have a cumulative GPA of 3.0 or higher, and do not have any incomplete course work (except research/thesis).

Clearly **print** your full name as it should appear on the diploma (limit to three names) _____ Student ID Number _____ Email Address _____

Local Address (Street, City, State, Zip Code) _____ Permanent Address (Street, City, State, Zip) _____

Master of Arts in Educational Leadership _____
 Degree _____ Hometown (City, State, Country) for Commencement Program _____ Telephone Number _____

May / Aug / Dec 20 _____
 Expected month and year of graduation (Circle one and include year) _____ Previous degrees earned (University, Degree, Year) _____

Use your unofficial transcript (HUnet) to complete the Degree Plan of Study below. Identify the term (Fall = F, Spring = S, Summer = Su) and year for which a course was/will be taken and the grade received. Indicate substitutions in the appropriate column with the course and number. Put a check mark (√) in the appropriate column if a course is transfer credit or waived.

Degree Plan of Study (2008 catalog-present)			Cr	Term	Grade	Substitute*	Transfer*	Waived*
Required Courses: 42 credits								
EDUV	680	Survey of Computers and Data Analysis						
EDUV	681	PK – 12 School Finance						
EDUV	682	Educational Program Evaluation and Planning						
EDUV	683	School Organizational Systems and Theory						
EDUV	684	Secondary School Leadership (Grades 7-12)						
EDUV	685	Legal Aspects of School Administration						
EDUV	686	Elementary School Leadership (Grades PK – 6)						
EDUV	687	Human Resource Leadership in Schools and Districts						
EDUV	688	Curriculum Planning and Design						
EDUV	689	School and Community Relations and Diversity						
EDUV	690	Supervision of Instruction						
EDUV	691	Internship in Administration						

*The appropriate forms must be filed to receive credit for course substitutions, transfer credit and waivers. **Total Credits: 42**

I understand that I may not deviate from the Degree Plan of Study without permission from the Dean of the Graduate College.

Student's Signature _____ Date _____ Program Coordinator's or Dept. Chair's Signature _____ Date _____

For Official Use Only	
Met all Admission Requirements: _____	
Cumulative GPA: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Incomplete Coursework: _____	
Advisory Committee Approved: _____	Reason for denial: _____
School Leaders Licensure Exam: _____	_____
	_____ Dean, Graduate College Signature Date