

**Application Deadlines\***  
 May Graduation – Nov. 1  
 Aug. Graduation – Mar. 1  
 Dec. Graduation – June 1

**Hampton University – The Graduate College**

**APPLICATION FOR ADMISSION TO CANDIDACY FOR DEGREE COMPLETION**

**Business Administration – PHD**

*Only fully complete forms will be processed when submitted before the application deadline.*

I wish to apply for candidacy and graduation. I am applying at least 6 months (but no more than 1 year) prior to my expected graduation date, have met all admission requirements, passed the Doctoral Qualifying Exam, completed all core courses, satisfied the teaching requirement, and have a cumulative GPA of 3.0 or higher.

Clearly **print** your full name as it should appear on the diploma (**limit to three names**) \_\_\_\_\_ Student ID Number \_\_\_\_\_ Email Address \_\_\_\_\_

Local Address (Street, City, State, Zip Code) \_\_\_\_\_ Permanent Address (Street, City, State, Zip) \_\_\_\_\_

**Doctor of Philosophy**

Degree \_\_\_\_\_ Hometown (City, State, Country) for Commencement Program \_\_\_\_\_ Telephone Number \_\_\_\_\_

**May / Aug / Dec 20**

Expected month and year of graduation \_\_\_\_\_ Previous degrees earned (University, Degree, Year) \_\_\_\_\_

**(Circle one and include year)**

Use your unofficial transcript (HUnet) to complete the Degree Plan of Study below. Identify the term (Fall = F, Spring = S, Summer = Su) and year for which a course was/will be taken and the grade received. Indicate substitutions in the appropriate column with the course and number. Put a check mark (✓) in the appropriate column if a course is transfer credit or waived.

Degree Plan of Study (2011 catalog-present)			Cr	Term	Grade	Substitute*	Transfer*	Waived*
Required Courses: 61 credits								
BLAO	740	Managerial Economics	3					
BLAO	702R	Adv Organization Theory & Practice	3					
BLAO	703R	Adv Computer Applications	3					
BLAO	704R	Adv Topics in Research	3					
BLAO	720	Financial Accounting & Reporting <sup>1</sup>	3					
BLAO	734	Concepts of Investment Decisions <sup>1</sup>	3					
BLAO	706	Teaching Methodology	1					
BLAO	705R	Behavior Research Methods	3					
BLAO	706R	Empirical Research Methods	3					
BLAO	701R	Organizational Behavior	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO	707R	Pre-proposal Presentation	3-12					
BLAO	800	Dissertation I	8					
BLAO	810	Dissertation II	4-24					

\*The appropriate forms must be filed to receive credit for course substitutions, transfer credit and waivers. **Total Credits: 61**

Students may transfer up to 6 hours of graduating credit to meet major course requirements.

<sup>1</sup> Course may be used to meet major coursework requirements for students with Accounting/Finance as a major concentration or the course can be used to meet minor coursework requirements for students with Management/Marketing as a major concentration.

I understand that I may not deviate from the Degree Plan of Study without permission from the Dean of the Graduate College.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_ Program Coordinator's or Dept. Chair's Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Official Use Only**

Met all Admission Requirements: \_\_\_\_\_  
 Cumulative GPA: \_\_\_\_\_  Approved  Denied  
 Incomplete Coursework: \_\_\_\_\_  
 Advisory Committee Approved: \_\_\_\_\_ Reason for denial: \_\_\_\_\_  
 Dissertation Approved: \_\_\_\_\_  
 Qualifying/Comp. Exam: \_\_\_\_/\_\_\_\_  
 \_\_\_\_\_  
 Dean, Graduate College Signature Date