

Application Deadlines*
 May Graduation – Nov. 1
 Aug. Graduation – Mar. 1
 Dec. Graduation – June 1

Hampton University – The Graduate College

APPLICATION FOR ADMISSION TO CANDIDACY FOR DEGREE COMPLETION

Business Administration – PHD

Only fully complete forms will be processed when submitted before the application deadline.

I wish to apply for candidacy and graduation. I am applying at least 6 months (but no more than 1 year) prior to my expected graduation date, have met all admission requirements, passed the Doctoral Qualifying Exam, completed all core courses, satisfied the teaching requirement, and have a cumulative GPA of 3.0 or higher.

Clearly **print** your full name as it should appear on the diploma (**limit to three names**) _____ Student ID Number _____ Email Address _____

Local Address (Street, City, State, Zip Code) _____ Permanent Address (Street, City, State, Zip) _____

Doctor of Philosophy _____
 Degree _____ Hometown (City, State, Country) for Commencement Program _____ Telephone Number _____

May / Aug / Dec 20 _____
 Expected month and year of graduation _____ Previous degrees earned (University, Degree, Year) _____
(Circle one and include year)

Use your unofficial transcript (HUnet) to complete the Degree Plan of Study below. Identify the term (Fall = F, Spring = S, Summer = Su) and year for which a course was/will be taken and the grade received. Indicate substitutions in the appropriate column with the course and number. Put a check mark (✓) in the appropriate column if a course is transfer credit or waived.

Degree Plan of Study (2020 catalog-present)			Cr	Term	Grade	Substitute*	Transfer*	Waived*
Required Courses: 60 credits								
BLAO	701R	Organizational Behavior	3					
BLAO	702R	Adv Organization Theory & Practice	3					
BLAO	703R	Adv Computer Applications	3					
BLAO	704R	Adv Topics in Research	3					
BLAO	706R	Teaching Methodology	1					
BLAO	707R	*Pre-proposal Presentation	2-8					
BLAO	740R	Managerial Economics	3					
BLAO	760R	Behavior Research Methods	3					
BLAO	761R	Empirical Research Methods	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Minor Coursework	3					
BLAO		Minor Coursework	3					
BLAO	800R	Dissertation I	4					
BLAO	805R	Dissertation II	4					
BLAO	810R	**Dissertation III	4-24					
BLAO	815R	Dissertation Defense	0					

The appropriate forms must be filed to receive credit for course substitutions, transfer credit and waivers. **Total Credits: 60**

Students may transfer up to 6 hours of graduating credit to meet major course requirements.

* A maximum of 8 credit hours can be earned in this course by taking it four semesters

** A maximum of 24 credit hours can be earned in this course by taking it six semesters.

I understand that I may not deviate from the Degree Plan of Study without permission from the Dean of the Graduate College.

Student's Signature _____ Date _____ Program Coordinator's or Dept. Chair's Signature _____ Date _____

For Official Use Only

Met all Admission Requirements: _____
 Cumulative GPA: _____ Approved Denied
 Incomplete Coursework: _____
 Advisory Committee Approved: _____ Reason for denial: _____
 Dissertation Approved: _____
 Qualifying/Comp. Exam: _____/_____

 Dean, Graduate College Signature _____ Date _____