

**HAMPTON UNIVERSITY**

Ms.  
Mr.  
Name (Last, First, Middle) PLEASE PRINT CLEARLY Date (Month, Day, Year)

Local Address-Number & Street Student ID Number

City State Zip Code Telephone Number-Local

Major \*SU-Satisfactory/Unsatisfactory  
\*AU- Audit  
\*RI-Repeat  
\*Must be entered by the Registrar

Course request Worksheet Grade Type DRP=Drop VAR= Variable LVL= Level

Course Reference No. (CRN)	Course Code	Number	Section	L V L	Cr. Hrs.	*SU *AU	A	D	V	Days	Room	Time
							R	D	P			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			

TOTAL CREDIT  (ADD) (VARIABLE CREDIT COURSE)  
Please Circle R, D, or V

Term: \_\_\_\_\_ Indicate the year and semester  
(example: 200630, 2006 for the year and 30 for Fall)  
Semester = 10 for Spring, 20 for Summer, 30 for Fall.

Indicate if you did \_\_\_ or did not \_\_\_ pre-registrar for this term.

Students must complete the Web Registration Process to register for course. (See instructions in the right column and in the Student Scheduling Guide). **Students must be financially cleared before using the Web.**

**The tuition charge will be based on courses of record for which the student is registered on the last day for adding course. After this date, there will be no cancellations of tuition charges for students still enrolled.**

**Instructions for using Web Registration**

Go to <http://www.hamptonu.edu>: click Current Students, then HamptonYou! (HUNet), HUNet Admin Service, Enter Secure Area

The System will guide you through the process.

Detailed instructions are also listed in the Student Scheduling Guide.

Please contact the Office of the Registrar at (757) 727-5324 if you encounter problems.

\_\_\_\_\_  
Student's Signature Date

\_\_\_\_\_  
Advisor's Signature Date

\_\_\_\_\_  
Dean/Chairperson's Signature (if required) Date

\_\_\_\_\_  
University Provost (if required) Date

White-Registrar Yellow-Department Pink-Student